

TUITION DISCOUNT FORM

UCAN ADJUNCT BARGAINING UNIT

Article XXI of the NJIT/UCAN adjunct bargaining unit agreement:

Commencing with their third semester of employment with NJIT, adjunct instructors are eligible for 50% discount on NJIT in-state tuition for one course at NJIT per semester during their employment.

ADJUNCT EMPLOYEE INFORMATION (all fields required)

First Name: _____ Last Name: _____

NJIT – ID: _____ Department: _____

Have you taught as an adjunct at NJIT for at least two semesters in the past? Yes/No

Are you scheduled to teach in the semester for which you are requesting tuition discount?
Yes/No

List of course(s) that you are scheduled to teach:

Course #	Course Title	Department

Tuition Discount Requested For:

Course #	Course Title	Semester

I understand that discount may not be applied to my account until the 11th class day and it is confirmed that I am scheduled to teach.

Employee Signature: _____ Date: _____

HR USE ONLY

Adjunct eligible for discount Y/N

Date Received

Signature

Date

BURSAR USE ONLY

Date Received

Signature

Date