



Position Search Committee Agenda/Action Items

Meeting Date:		Time:		Location:	
Committee Chair:		Committee Vice Chair:			
Scribe:		Gatekeeper:	N		
Participants:					
Meeting Purpose:					
Preparation:					

Time	Agenda Items	Process/Responsible
	1)	
	2)	
	3)	
	4)	
	5)	
	6)	
	7)	

ACTION Items			
Status	Action to be taken	Responsible	Due Date