

## REQUEST TO TRANSFER FROM NJIT'S J-1 EXCHANGE VISITOR PROGRAM

This form is to be completed by J-1 Exchange Visitors who have expressed a desire to transfer out of NJIT's EV program to another EV program with the approval of the RO/ARO of the new program sponsor, and the EV's current supervisor. If you agree to this transfer, please provide the information required to process a transfer out in SEVIS. Return (mail, email attachment or fax) the completed form to the Department of Human Resources at NJIT.

Section I—To be completed	by Exchange Visitor		
(Last or Family name)	(First or Given name)	(Middle Name)	
SEVIS ID Number: N	Email address:		
I request that my current prog to:	ram sponsorship be transferred from the New		
Name of the the time	Transfer effective:	month/day/year	
Name of institution			
By signing below, I verify the ab tained in this form the new J-1	ove information and that NJIT has my permissi program sponsor above.	on to release information con-	
Signature	[	Date	
Section II– To be completed	by Responsible/Alternate Officer at the n	ew school	
Name of Institution/Program spor	nsor: Effe	Effective date of transfer:	
Brief description of this exchange	visitor's proposed program at your institution:	month/day year	
Your J-1 Program Number:	Email Address:		
Signature	Print name and Title of RO/A	RO Date	
Section III—To be completed	d by Exchange Visitors Supervisor-NJIT		
Please sign below indicating the	nat you are in agreement with the Exchange	Visitor 's transfer	
Signature	Print name and Title	Date	
	equested before the effective date of transfer partment of Human Resources, (973) 596-314 gransfer process.		
FOR INTERNAL USE			
Transfer Approved This transfer has been entered intered	o SEVIS database effective on///////	by	
Signature of ARO	Print Name of ARO	///	